

# CAPCO ANALYTICAL SERVICES, INC.

1536 Eastman Avenue, Suite B, Ventura, California 93003

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<http://www.capcoenv.com>

## APPLICATION FOR CREDIT

### I. IF NOT A CORPORATION, COMPLETE THIS SECTION AND SECTION III.

Firm Name or Trade Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Credit Limit Desired: \_\_\_\_\_

Purchaser: \_\_\_\_\_ Social Security No: \_\_\_\_\_

Home Address: \_\_\_\_\_

Sales Tax Exempt No: \_\_\_\_\_ (Please Send Resale Card)

Federal Tax ID No: \_\_\_\_\_

### II. IF A CORPORATION, COMPLETE THIS SECTION AND SECTION III.

Firm Name: \_\_\_\_\_

Nature of Business: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_ Under Laws of Which State: \_\_\_\_\_

Name of Parent Company if Subsidiary: \_\_\_\_\_

Sales Tax Exempt No: \_\_\_\_\_ (Please Send Resale Card)

Federal Tax ID No: \_\_\_\_\_

#### Officers of Corporation:

President: \_\_\_\_\_ Secretary: \_\_\_\_\_

Vice President: \_\_\_\_\_ Treasurer: \_\_\_\_\_

Who are authorized to Sign for Materials? \_\_\_\_\_

Who Will be Placing Most Orders? \_\_\_\_\_

Is There a Specific Freight Line You Prefer? \_\_\_\_\_ Purchase Order Required? \_\_\_\_\_

**III. CREDIT REFERENCES**

**Bank Reference:**

Bank Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Contact: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Account No: \_\_\_\_\_

We hereby request and permit the above bank to provide credit information to Capco Analytical Services, Inc.

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**Trade References:**

Firm Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Firm Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Firm Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Contact Person: \_\_\_\_\_

**Credit Terms:**

The customer named below, herein referred to as "applicant" and Capco Analytical Services, Inc. its subsidiaries, divisions or business trade names, herein referred to as "vendor", agree to the following Credit Conditions of Sale.

1. Applicant permits vendor to obtain credit and financial information from banks, lending institutions, credit reporting agencies and trade vendors who have released product or services to the applicant. Vendor agrees the purpose of historical and financial information gathered from outside sources will be limited to determining the capacity and trend of the applicant to remit within the invoice terms.
2. Applicant agrees to immediately advise the Vendor of a change in ownership, a change in applicant's business conditions, financial solvency or liquidity or other situations which would influence the applicant's ability to remit balances due the vendor within invoice terms. Notice will be facsimile or by mail to the respective facsimile number or address found on the bottom of this agreement.
3. Applicant agrees payment of purchases will be remitted within the terms of sales as state on vendor invoice. Vendor may deny release of products ordered by applicant if applicant payments are not received by the vendor on the invoice due date or if the invoice is adjusted without prior approval from vendor. Refer to sections 5 & 6 for invoice adjustment guidelines. Vendor may deny release of future shipments if vendor believes the capacity of applicant to pay for orders placed is diminished.
4. Applicant agrees to pay an administrative collection charge, assessed on balances in default, at a rate up to 1.5% per month but at a rate no greater than rates allowed by applicable law. Invoices are deemed in default ten business days past the invoice due date. Vendor agrees to provide twenty-business days written notice before referring default balances to an attorney or third party agency. Applicant agrees Attorney fees, third party collection fees and court costs incurred by vendor in the collection of valid account balances will be paid by the applicant within twenty business days of a written request by the vendor or its agent.
5. Request for product return or other invoice adjustments must be communicated in writing to the Vendor Customer Service Department or a Vendor Sales Representative no later than ten business days from the original shipping date.
6. Applicant agrees that returns are accepted only for vendor quality or vendor error. The vendor, prior to a product return, must approve product returns.
7. Applicant agrees to standard credit terms of Net 30 days, unless otherwise specified on the actual invoice.
8. Cash discounts are applicable when noted on actual invoice. All cash discounts must be earned Through prompt payment.

Sales and use tax exemption number: \_\_\_\_\_ State of \_\_\_\_\_  
(Enclose blanket certificate of resale exemption form or similar form if applicable)

\_\_\_\_\_  
Print Applicant Business Name

\_\_\_\_\_  
Billing Address, City, State, Zip

This applicant and the vendor agree to these Credit Conditions of Sale as evidenced by the endorsement below.

\_\_\_\_\_  
Signature Applicant Agent/Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature Capco Analytical Services, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_, its \_\_\_\_\_  
Title

\_\_\_\_\_  
Print Name

\_\_\_\_\_, its \_\_\_\_\_  
Title